



STATE OF TENNESSEE
TENNESSEE COMMISSION ON CHILDREN AND YOUTH

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AUDIT COMMITTEE
Montgomery Bell State Park
Thursday, November 2, 2006
4:30 p.m.

MINUTES

Committee Members Present

Jim Ford, Chair
Jerry Maness
Beverly Cosley
Trudy Hughes
Cindy Durham

Staff Present

Linda O'Neal, Executive Director
Pam Brown
Debrah Stafford
Richard Kennedy

Chair Ford called the meeting to order at 4:05 p.m..

I. Approval of July Minutes

IT WAS MOVED (MANESS) AND SECONDED (DURHAM) TO APPROVE THE JULY AUDIT COMMITTEE MEETING MINUTES. UNANIMOUSLY CARRIED.

II. Welcome, Introductions

Ford identified Commission members and staff present at the meeting.

III. Program Monitoring Update

Stafford pointed to the information in the Juvenile Justice section and the summary of how TCCY will complete the monitoring process. Regional Coordinators will monitor the federal programs, which will require only about 10 percent of their time. Each Coordinator will monitor three or four Programs per year. Ford and Stafford met with F&A to come up with a monitoring tool based on the tool used by previous contract monitors, Dannie Epstein and Dick Brewster. The current tool was developed to provide adequate information for monitoring purposes, but not be burdensome. It provides for a combination of program monitoring and fiscal review. State supplement grants are \$9,000 for each of the 95 counties with most of the money used for salaries. F&A suggested TCCY check for

documentation that the staff person actually worked for the court. Kennedy suggested that we document this with the monitoring report. Per F&A, that will suffice. Some of these contracts include additional funds for the Reimbursement Account to assist counties in paying for alternatives to placing children in adult jails. Ford asked the committee if there were any questions or objections; there were none.

BY CONSENSUS, IT WAS NOTED THAT THE AUDIT COMMITTEE HAS READ AND CONCURS WITH THE CONTRACT MONITORING PLAN.

IV. Performance Audit Final Response

O'Neal stated TCCY submitted the final response to the audit findings. The Comptrollers office has reviewed the initial response and removed several comments/findings from the final report. Final revisions were not submitted to the full Commission but the Audit committee reviewed and approved them by email. Changes were not substantive, and the original responses were approved. Maness and Ford stated they had reviewed the response and they were very good. Eventually, TCCY will have a hearing before the Government Operations Committee. Due to changes in the legislature because of the election cycle, we do not know who all the members will be. As soon as that information becomes available, O'Neal stated we would begin educating the members.

V. Follow-up on Employee Feedback Survey Comments

Ford stated that Linda O'Neal's responses were reviewed regarding the staff survey and appear satisfactory and no further action is necessary.

VI. Other Business

IT WAS MOVED (DURHAM) AND SECONDED (HUGHES) TO ADJOURN THE AUDIT COMMITTEE. UNANIMOUSLY CARRIED.

Meeting adjourned at 4:31 p.m.

Minutes Submitted by:

Minutes Approved by:

Pam Brown, Director KIDS COUNT

Jim Ford, Chair

H DRIVE/SHARED FILES/COMMISSION/MINUTES FOLDER